



41st Annual
Oktoberfest
Galveston Island
October 27-28, 2023

May 2023

To: **ANNUAL ISLAND OKTOBERFEST VENDORS**

From: Christina Muehe and Brandi Painter
Director of the Lyceum and Oktoberfest Vendor Coordinator

Hello!

Attached please find festival information, along with an Indoor and Outdoor Vendor Booth Rental Agreements for the 2023 Galveston Island Oktoberfest, which will be held on **Friday, October 27, 2023, and Saturday, October 28, 2023.**

The 2023 Vendor Booth Rental Agreement is also available online at <https://galvestonoktoberfest.com/vendor-booth-agreement/>. You may complete the Agreement and pay at that site!

This year for the first time, we are offering both indoor and outdoor booths. Outdoor booths are \$300.00 per booth, and indoor booths are \$450.00 per booth. All indoor booths will be provided with a 110v electrical outlet. If additional electricity is needed, there may be an additional price.

Outdoor Booths will be a 10x10 space. Vendors will be required to bring their own tables, chairs, tenting, etc. Outdoor vendors are for Saturday ONLY 11am to 7pm.

This year we are again asking each vendor to make an in-kind donation for our Island Oktoberfest **Silent Auction and/or Raffle**. As a valued contributor, we will recognize your generosity and support with special publicity on our website and during our event. If this is something that you would be willing to do, please let us know. Christina is also the **Silent Auction/Raffle** Chair. We will be in touch with you prior to the event to discuss details of that donation. We also ask that you include what you are going to donate so that we may advertise it in advance.

If you have a logo, website, or Facebook page please let us know so that we can tag and advertise on social media.

I look forward to seeing you at the 2023 Island Oktoberfest!

Sincerely,
Christina Muehe and Brandi Painter
Vendor Booth Chairs for Island Oktoberfest
Vendors@GalvestonOktoberfest.com



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Welcome!

Indoor & Outdoor Craft & Gift Booths - 2023 Vendor Information

Galveston's First Lutheran Church welcomes you to the 41st **Annual Island Oktoberfest!** Your continued support and enthusiasm are greatly appreciated! This fun, family festival will again feature authentic German food and beverages, entertainment, unique craft and gift booths, games, children's activities, and much more.

Location: First Lutheran Church is located in historic downtown Galveston at 2415 Winnie.

Date/Hours: Friday, October 27, 2023, 5:00 p.m.-10:00 p.m. (**Vendors open 5pm-9pm**); Saturday, October 28, 2023, 11:00 a.m.-10:00 p.m. (**Vendors open 11am-7pm**)

Application Process: Fill out the application and submit by email or online. The Island Oktoberfest Vendor Chairs will review your application. If approved, we will send you an invoice with the amount due that can either be paid online or mailed in. Applicants will be accepted on a first come first served basis.

Schedule: Set-up for indoor vendors - Friday, October 27, 2023, from 9am – 5pm. **All booths must be in place and ready to open by 5pm, Friday, October 27, 2023.** All set-up times are subject to change. Set-Up for outdoor vendors will be on Saturday, October 28, 2023, can begin as early as 8am with an **opening time of 11am.**

Booth Specifications/Restrictions: Each indoor booth space is 8' X 10' or 10' x 8', depending upon location, and will be professionally furnished with a pipe/drape set on two sides, one six (6) ft. covered and skirted table, two (2) chairs, and a wastebasket. A complimentary ID sign will be provided for each vendor. All outdoor booths will be 10x10 and vendors will need to bring their own set up – portable generators are not allowed. Vendors must submit a brief description of items being sold in order to limit direct competition and enhance the overall quality of the festival.

Booth fees: All indoor vendors are charged **\$450.00 per booth.** Outdoor booths are charged **\$300 per booth.** Space is limited. Credit card number or a check is required to reserve space and must be received by **June 30, 2023**, to guarantee the reservation. Refunds, (minus a \$50.00 administrative fee), will be given if the reservation is cancelled by August 1, 2023. **No refunds will be given for reservations that are cancelled after August 1, 2023.**

Please make checks payable to: **Island Oktoberfest, Inc.** or pay online at <https://galvestonoktoberfest.com/vendor-booth-agreement/>

Questions: Please contact Vendor Chairs Christina Muehe or Brandi Painter at Vendors@GalvestonOktoberfest.com



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2023 Indoor Vendor Booth Rental Agreement

Company Name _____

Contact Name _____

Address _____

City, State, Zip _____

Phone _____ Email _____

Please describe items you wish to sell in your booth: _____

Please describe the item you intend to donate for the Silent Auction, including approximate value _____

Please reserve _____ booth(s) for me at **\$450.00** each.

Website and/or Facebook Link: _____

Please mail to:

Island Oktoberfest
 Vendor Coordinator
 2415 Winnie
 Galveston, Texas 77550

Phone: 409-762-8477

Email:

Vendors@GalvestonOktoberfest.com

We accept American Express, Visa & MasterCard

Card: AMEX Visa MC Exp. Date: _____

Credit Card # _____

Name on Card: _____

Card Billing Address: _____

Verification Code: _____

Statement charge will appear as First Lutheran Church

Please make checks payable to **Island Oktoberfest, Inc.** or pay online at <https://galvestonoktoberfest.com/vendor-booth-agreement/>

Fees must be received no later than **June 30, 2023**. Refunds, (minus a \$50.00 administrative fee), will be given if the reservation is cancelled by August 1, 2023. **No refunds will be given for reservations that are cancelled after August 1, 2023.** For questions, please contact Vendor Chairs Christina Muehe or Brandi Painter at Vendors@GalvestonOktoberfest.com.

Signed _____ Date _____

In reserving my booth space, I, the above, have also received/read the Vendor Information sheet. I understand and agree to the conditions/specifications outlined in that statement.



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2023 Outdoor Vendor Booth Rental Agreement

Company Name _____

Contact Name _____

Address _____

City, State, Zip _____

Phone _____ Email _____

Please describe items you wish to sell in your booth: _____

Please describe the item you intend to donate for the Silent Auction, including approximate value _____

Please reserve _____ booth(s) for me at **\$300.00** each.

Website and/or Facebook Link: _____

Please mail to:

Island Oktoberfest
 Vendor Coordinator
 2415 Winnie
 Galveston, Texas 77550

Phone: 409-762-8477

Email:

Vendors@GalvestonOktoberfest.com

We accept American Express, Visa & MasterCard

Card: AMEX Visa MC Exp. Date: _____

Credit Card # _____

Name on Card: _____

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Signed _____ Date _____

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